

MINUTES OF MEETING OF BOARD OF PUBLIC WORKS, MARCH 16, 1944.

The Board of Public Works met on March 16, 1944, in the office of the Governor, State House, Annapolis, Maryland.

There were present:

Herbert R. O'Connor, Governor,
J. Millard Tawes, Comptroller
Hooper S. Miles, Treasurer.

Mr. Walter N. Kirkman, Director of the Department of Budget and Procurement, also attended the meeting.

The Minutes of the meeting of January 27, 1944, copy of which was sent to each member of the Board, were approved.

BOARD OF NATURAL RESOURCES:

The Secretary brought to the attention of the Board a communication from Mr. Edwin Warfield, Jr., Chairman, Board of Natural Resources, with a letter which Dr. Joseph T. Singewald, Jr., Director of the Department of Geology, Mines and Water Resources, had written to Mr. Warfield recommending that in the event the State would lease to the Ohio Oil Company any state-owned lands in the Salisbury region to explore for gas and oil that one of the terms of the lease should require that the oil company furnish the State logs of the wells and other geological information resulting from the explorations, such as is required in most oil producing states. Dr. Singewald called attention to the advantages to the State by having this geological information furnished to it.

The Board was agreeable to the suggestion of Dr. Singewald, recommended by Mr. Warfield, and will include the requirement in any lease which will be authorized in the future.

CHEL TENHAM SCHOOL FOR BOYS:

The Secretary brought to the attention of the Board correspondence between Messrs. Ross and Walton, architects, and Cheltenham School for Boys, relative to a structurally unsound condition existing in the dormitory wing of Cottage #1, and also the danger of damage to the newly constructed water tower from the possibility of airplanes colliding with the tank due to the fact that there is no lighting device on the water tower to warn pilots of planes of the existence of the tank. Mr. Thomas, Superintendent of the School, suggested that because of the inability of the school to secure priorities for the installation of the necessary electrical equipment to provide the warning light, it might be well, to cover any possible damage arising from airplanes colliding with the water tower, to take out insurance to protect the State against damage.

The Board approved the suggestion made by Messrs Ross and Walton that the lateral walls of masonry which form the cell enclosures be removed, in Cottage #1, since these walls have no structural value and are the cause of the sagging of the dormitory floor, which would relieve the dangerous condition now existing. Mr. Thomas, in his letter, indicated that the brick walls which are causing the dangerous condition could be removed with the School's own labor, and the Board approved the doing of the work in this manner to correct the condition.

Mr. Miles stated that he would look into the matter of obtaining insurance to cover the State against any damage to the water tower and tank in the event of any collision of an airplane damaging the structure.

COMPTROLLER OF THE TREASURY:Refunds

After careful consideration of the claims submitted by the Comptroller, the Board approved the payment of the following refunds of money paid to the State in error, out of Miscellaneous Appropriation #2, Item #18.

Corporation Taxes - Tangible Personal Property	\$235.17
Horn & Horn, Inc.	\$8.14
H. S. Crocker Co., Inc.	97.77

J. W. Myers & Co., Inc.	\$.14	
S. Rosenbloom, Inc.	7.40	
The Alexander Milburn Co.	7.79	
Corn Products Sales Co.	.30	
Washington Missionary College	6.79	
Southern Oxygen Co., Inc.	106.38	
Wheeling Corrugating Co.	.46	
Miscellaneous:		\$20.00
Refund of Sheriff's fee to J. Read Bailey, Trail Magistrate	20.00	
Title Tax:		48.51
Brisk Motors	5.07	
Adrian Ophelia Borneman	25.36	
Reliable Motor Co.	16.96	
Henry M. Whittington	1.12	
Licenses:		40.10
Broadway Candy & Tobacco Co. (Trader's License)	31.10	
Dorothy Elizabeth Charvat	3.00	
Curtis A. Davies	3.00	
J. W. Pfister	3.00	
Marriage Licenses		\$343.78

The Board also approved the payment of the following refunds to cover erroneous payments of franchise tax to the State from budget item #208-C of the State Tax Commission, totaling \$251.53.

Wm. Kalb & Sons, Inc.	10.51	
Young Men's Republican of Frostburg, Md., Inc.	10.05	
Associated Seed Growers, Inc.	25.06	
Elkridge Assembly Rooms	20.15	
Fort McHenry Post 133, Inc. A.L.	10.06	
The Green Spring Hunt Land Co.	5.03	
Williamsport Volunteer Fire Co.	10.03	
The Harmony Community Center, Inc.	10.05	
Newark Volunteer Fire Co., Inc.	10.05	
Stoney Creek Democratic Club, Inc.	10.05	
Colored Democratic Club of the 5th Ward, 3rd Congressional District	10.05	
Vestry of the Church of the Redeemer	10.05	
Baltimore Monthly Meeting of Friends	10.05	
Baltimore Chapter No. 1 Disabled Veterans War Memorial	10.05	
Cumberland Chamber of Commerce	10.03	
Brooklyn Volunteer Fire Co.	10.05	
Annapolitan Club,	10.05	
Westminster Chamber of Commerce	10.05	
Kiwanis Club of North Baltimore, Inc.	10.02	
Long Meadow Cemetery Co., Inc.	10.02	
Blue Ridge Water Co.	20.04	
McCoole Volunteer Fire Co., Inc.	10.03	
		\$251.53
		\$595.31.

*

*

The Comptroller reported to the Board that there is a net shortage in the Over and Short Account of the Baltimore Office of the Income Tax Division in the amount of \$13.20 and a net shortage in the Annapolis Office of the Income Tax Division of \$19.00, or a total of \$32.20, as of February 29, 1944.

The Comptroller requested that authority be given to charge off these net shortages, and the request was approved.

CONVENTIONS:

The Board approved the request of the Comptroller that the expenses of Mr. R. V. Laynor of the Alcoholic Beverages Tax Division, incurred in attending the meeting of the Regional Continuing Committee on Wartime Liquor Control Problems, March 10, 1944, in New York City, be paid by the State.

Formally approved the request of the Department of Game and Inland Fish that it be represented at the conference of the Outdoor Writers' Association, Columbus, Ohio, February 21, 22, and 23, 1944, and authorized the payment of the expenses of one member of the Board of that Department at the meeting.

The Board approved request of the Department of Health, recommended by Dr. Riley, that Dr. Reindollar, Chief of the Bureau of Chemistry, be permitted to attend at state expense the meeting of the Association of Food and Drug Officials of the United States, St. Louis, during the week of April 24, 1944.

The Board formally approved the payment of \$75.00 to cover expenses incurred by Judge Joseph M. Wyatt, Traffic Court of Baltimore City, in attending the meeting of the National Safety Council on Post War Traffic Planning and the American Bar Committee on Improvement of Traffic Courts, in Chicago, February 7, 8, and 9, 1944.

The Board gave formal approval to the attendance at state expense of J. W. Just, of the Fire Extension Service at the University of Maryland, at the Fire Department Instructors Conference, in Memphis, January 9th to 13th, 1944, inclusive, in the amount of \$110.00.

The Board approved a request from Dr. M. Theresa Wiedefeld, President, State Teachers College at Towson, for reimbursement in the amount of \$, for expenses incurred in attending the meeting of the American Association of School Administrators, New York, N.Y.

The Board approved a request of Mr. Emmanuel Gorfine, Chairman, State Industrial Accident Commission for reimbursement in the amount of \$ to cover expenses incurred in attending the 6th Annual Congress of Industrial Health, February 15th and 16th, 1944, in Chicago.

*

*

Mr. Kirkman advised the Board that Dr. J. D. Blackwell, President, State Teachers' College at Salisbury, elected to attend the meeting of American Association of School Administrators and American Association of Teachers Colleges, February 22-25th, 1944, in New York, in accordance with instructions of the Board at a previous meeting.

The Secretary reported that under date of February 9th, 1944, he had request Dr. H. C. Byrd, President, University of Maryland, to submit a list of conventions and/or conferences which that institutions desires to attend during the current year, and that up to this time no reply has been received from Dr. Byrd.

COURT COSTS:

The Board approved the payment of the following items covering court costs from Item 207 of the budget of the Board of Public Works.

Ralph G. Hoffman (State of Maryland vs.	
Wm. Charles Holsey)	\$25.00
Jack Salomon Reporting Service (Matthew I. Quinn)	33.00
Jack Salomon Reporting Service (Matthew I. Quinn)	34.20

DEPARTMENT OF CORRECTION:

The Secretary brought to the attention of the Board a communication received from the Department of Correction in which it was stated that the Board of Correction, at a meeting held February 5, 1944, requested the approval of the Board of Public Works to the putting in good condition of the locks on A and B side of the Maryland House of Correction at a cost of approximately \$12,000. The Department of Correction had received an estimate for the materials of \$9,015.36 from the Van Dorn Iron Works Company, and further advised that the cost of supervision for installation of locks and the erection of cover bars will amount to approximately \$2,000.00. Mr. Kirkman recommended that these improvements be made.

The Board approved the request of the Department of Correction, with the costs of the material and labor, etc. to be paid for from the Special Fund of the Maryland House of Correction.

DEPARTMENT OF HEALTH:

The Secretary brought to the attention of the Board a communication received from the Department of Health, being copy of letter addressed to the Director of the State Department of Health by Dr. S. H. Hurdle, Deputy State Health Officer for Wicomico County, reporting a loss of \$12.00 of the V. D. funds during one of the clinics at Salisbury, Maryland, on March 7, 1944, and requesting what should be done by way of having this money replaced.

The Board approved releasing Dr. Hurdle from liability for the disappearance of the money and authorized the replacement of it by the State Department of Health from an appropriate item of that department's budget.

DEPARTMENT OF STATE FORESTS AND PARKS:

The Secretary brought to the attention of the Board a communication from the Department of State Forests and Parks requesting authority to execute agreements for strip coal mining in the following cases:

Union Mining Company of Cumberland, for tracts #190 and #191,
Fidelity Coal Company of Baltimore, for Bond Property,
L. L. Hubble, Tract #236, and
Fidelity Coal Company of Baltimore, Bond Tract.

The Board approved the execution of such agreements with the understanding that copies of all agreements made would be filed with the Secretary of the Board, and that the agreements are to be similar to those previously authorized by the Board in other cases, copies of which are to be filed with the Board, and are similar to license agreement authorized for Messrs. Mogart and Gischner for tract #135.

GENERAL EMERGENCY FUND:

The Board gave consideration to a request received from the Department of Tidewater Fisheries for an allotment of funds from the General Emergency Fund to be used for the propagation of oysters.

After due consideration, it was agreed to authorize the transfer of \$30,000. from the General Emergency Fund to the Department of Tidewater Fisheries to be used for oyster propagation.

*

*

Mr. Kirkman advised the Board of receipt of a request from Rosewood State Training School for an allotment of \$50,000 from the General Emergency Fund to supplement the budget of that institution for the fiscal year ending June 30, 1944, the school asserting that the appropriation in its budget is inadequate to take care of operating expenses.

The Governor suggested that the matter be referred to Mr. Kirkman and Mr. McCusker for study and further report to the Board, which suggestion was approved.

State Board of Education - Consolidated Gas Electric Light & Power Company of Baltimore, Room 1102 Lexington Building, Baltimore, for a term of nine months from January 1, 1944, at an annual rental of \$720.00.(Federal Funds.)

MORGAN STATE COLLEGE:

The Comptroller requested the approval of the Board to the payment of \$7,439.50 from the Scholarship Fund - Morgan State College, being their List No. 4, and recommended for payment by Mr. Kirkman, who called attention to the fact that there is included travel expenses for a second round-trip for every student.

The Board approved the request of the Comptroller.

MARYLAND COMMISSION ON POST WAR RECONSTRUCTION AND DEVELOPMENT:

Upon recommendation of Mr. Kirkman, the Board approved the transfer of \$600.00 from the Post War Construction Fund to the Maryland Commission on Post War Reconstruction and Development to provide the Commission's proportionate share of rent expense on the office space occupied jointly with the Maryland Council of Defense, for the period June 1, 1944, to January 1, 1945, in accordance with provisions of Chapter 710 of the Acts of 1943.

*

*

In accordance with a request previously made that they be permitted to attend the meeting of the Board of Public Works at which consideration would be given to the selection of a location for the new chronic disease hospital to be built on the Eastern Shore of Maryland, the County Commissioners of Wicomico County, Talbot County, and Dorchester County appeared before the Board to furnish information relative to the desirability of locating this institution in their respective counties.

Spokesmen for the several counties related the various factors entering into their recommendation as to the location of the hospital and the representatives from the three counties all requested favorable consideration of their recommendations that the hospital be located in their respective counties. After carefully considering the information placed before it by those in attendance at the meeting, and also considering information previously furnished by a Committee of the State Department of Health, it was felt by the members of the Board that Wicomico County offered several factors which should tend to cause the Board to locate the institution in that county, convenient to the City of Salisbury.

It was agreed that the matter should be referred to the Committee which represented Wicomico County at the meeting for further information as to sites, cost of land, etc.

*

*

The Secretary brought to the attention of the Board a letter from Mr. Henry P. Hopkins, architect, dated March 13, 1944, listing the work to be done at the several institutions for which he has been selected as the architect, and asking that he be advised if this list is in accordance with the understanding of the Board of Public Works. The list submitted by Mr. Hopkins conforms to the approval given by the Board for projects at the several institutions with the exception of the item of one dormitory, \$112,000.00, for Rosewood State Training School which was eliminated from the work for that school, in the authorization previously given Mr. Hopkins.

*

*

The Secretary brought to the attention of the Board a form of agreement submitted by Bernard Evander & Company, associate architects, covering their assignment for the preparation of plans and specifications for the new building to be erected for the State Department of Health in Baltimore City.

The Board felt it desirable, at this time, to restate its position as to the compensation to be paid architects for services to be rendered by them to the State in connection with construction projects. It was decided that the compensation to be paid architects would be on the basis of 6% of the value of the cost of construction as determined by the contracts to be awarded to the contractors for construction work, this fee to be all inclusive without any further compensation to be paid architects for engineering services, travel expenses, or fees or allowances of any other kind.

*

*

The Secretary brought to the attention of the Board copy of communication which had been addressed to the Governor under date of January 16, 1944 by Col. James A. Pratt, Superintendent, Maryland Training School for Boys, relative to the construction of a minimum security unit at the institution, as there seemed to be some misunderstanding as to the building to be erected and the location of it due to conflicting legislation which was passed at the 1943 Session of the General Assembly.

The Secretary was instructed to advise the Maryland Training School for Boys to not proceed with any plans and specifications for the new minimum security unit because under an Act of the 1943 Session of the General Assembly the operation of such a building or institution is under the jurisdiction of the State Department of Public Welfare, and it is felt that some change as to this might be made at a later date. It was understood, however, that the school is to go ahead with remodeling one of the present cottages and do some other work in connection with providing more security or confinement for boys of a certain type which are committed to the Maryland Training School for Boys. Mr. Kirkman reported that there will be needed \$12,500 for the reconstruction work and \$8,450.00 for equipment, or a total of \$20,950.00.

*

*

The Board approved the selection of the following architects for the institutions shown opposite each name in the matter of preparation of plans and specifications for the projects at those institutions under the post-war program of the State.

Palmer & Lambdin	✓Maryland Training School for Boys
Lucius R. White	✓Montrose School for Girls
Buckler & Fenhagen	✓Maryland Tuberculosis Sanatorium
Wm. Twilley Malone	✓Eastern Shore State Hospital.

The Board approved the selection of Cyril H. Hebrank, Baltimore, as the architect for the preparation of plans and specifications for the work to be done at the Maryland Training School for Colored Girls, as Mr. Lawrence H. Fowler had advised the Secretary that, due to an injury which incapacitated him from getting about to any extent, he was unable to accept the assignment for this work.

*

*

The Board made further selections of architects for other projects included in the report of the Maryland Commission on Post-War Reconstruction and Development, as follow.

Department of Correction:

1. Construction work for Maryland House of Correction, included in Classes A and B, totaling \$167,000.00 - Palmer and Lambdin.
2. Construction Work for Maryland State Penal Farm, as covered in Class B, totaling \$20,000.00 - Buckler & Fenhagen.

Department of Education:

1. Construction work for State Teachers' College-Towson, totaling \$5,500.00 - Francis J. Thuman.

Morgan State College:

1. Construction of a Dormitory Building in the amount of \$160,000.00, only the dormitory building approved. - Taylor and Fisher.

St. Mary's Female Seminary:

1. Construction work included in Class B totaling \$36,800.00 - T. W. Jamison, Jr.

Board of Natural Resources:

1. Construction work included in Classes A and B, totaling \$89,244.00 - T. W. Jamison, Jr.

Department of Health:

1. Construction of the Western Shore Branch of Chronic Disease Hospital - Buckler & Fenhagen, and Bernard Evander & Co., as associate architects.

MARYLAND OLD LINE CONFEDERATE SOLDIERS HOME:

Mr. Samuel H. Shriver, Chairman, Arsenal and Veterans Memorial Commission, and Col. Beverly Ober, Superintendent, Maryland State Police, appeared before the Board in connection with the status of the property at Pikesville, Maryland, formerly used as the Maryland Old Line Confederate Soldiers' Home. Mr. Shriver and Col. Ober made representations to the Board for use of the property as a new headquarters for the Department of Maryland State Police.

The Secretary brought to the attention of the Board letters from Mr. Charles H. Buck, of Baltimore, and from the Wm. Martien & Co., Inc., of Baltimore, advising of the interest of clients represented by them in the purchase of the property for private development.

After due consideration of the matter, it was decided not to entertain any offers for the purchase of the property but that consideration should be given as to its use for the headquarters of the Maryland State Police, after a study of the property had been made by O. Eugene Adams, architect, as to the availability of the old buildings on the property for conversion for the use of the Maryland State Police; and, after consideration had also been given to the possible continuance of the Maryland State Police at the present quarters, 110th Field Artillery.

MARYLAND STATE POLICE:

The Secretary brought to the attention of the Board a communication addressed to Mr. Kirkman by Col. Beverly Ober, Superintendent, Maryland State Police, relative to the use, at this time, of a balance brought forward on the books of the Comptroller at June 30, 1943, to cover the purchase of radio equipment to be installed in the Cumberland area for which commitments had been made. The letter to Mr. Kirkman, dated March 3, 1944, outlines the equipment being purchased and, in addition, shows the purchase of the lot of ground known as Dan's Rock at a cost of \$200.00 and a contract with Mr. C. D. Morris, Cumberland, Maryland, to clear right-of-way and erect approximately 115 poles from McCool's Highway to Dan's Rock, at a cost of \$3,500.00, the poles to carry the wire from the tower to be erected at Dan's Rock by the Department of State Forests and Parks to the Telephone Company's pole #331, a distance of three miles, the money to be spent by the Maryland State Police to be taken from the money brought forward at June 30, 1943 for the purchase of radio equipment.

After due consideration of the matter, the Board approved use of the money brought forward at June 30, 1943, as proposed by Col. Ober.

*

*

*

Mr. Kirkman advised that he had received information from the Military Department showing that repairs at the various Armories throughout the State are very necessary and that the estimated cost of these repairs is \$18,981.65.

The Board approved the making of these repairs, the cost to be paid out of the Military Department allotment in the General Bond Issue of 1941.

MARYLAND STATE SCHOOL FOR THE DEAF:

The Secretary brought to the attention of the Board a file of correspondence between the Maryland State School for the Deaf, the Department of Budget and Procurement, and the Comptroller's Office, relative to the amount to be allowed Mr. Ignatius Bjorlee, Superintendent of the school, for the use of his automobile in connection with the official business of the school. Mr. Bjorlee has been receiving a flat allowance of \$200.00 a year, payable in 10 installments, covering the use of his personally owned automobile, he deducting from that amount the value of any gasoline purchased for use in the car but charged to the school by the oil company. The Board considered whether it should allow a continuance of this arrangement or require Mr. Bjorlee to reimburse himself for the use of the automobile at the rate of 6¢ per mile as prescribed by the Board at a previous meeting as the reimbursement to be made to State employees using personally owned automobiles in connection with official duties.

After due consideration it was decided to allow Mr. Bjorlee to continue the arrangements which has been in effect for the last several years.

*

*

The Secretary brought to the attention of the Board copy of communication addressed to the Governor by Mr. Bjorlee, relative to the salaries for the teachers at the Maryland State School for the Deaf. This matter was referred to Mr. Kirkman for further study.

MARYLAND TRAINING SCHOOL FOR BOYS:

See: Maryland Commission on Post-War Reconstruction and Development, these Minutes, top page 291.

MILITARY DEPARTMENT:

Mr. Kirkman advised that he had received information from the Military Department showing that repairs at the various Armories throughout the State are very necessary, and that the estimated cost of these repairs is \$18,981.65.

The Board approved the making of these repairs, the cost to be paid out of the Military Department allotment in the General Bond Issue of 1941.

SPRING GROVE STATE HOSPITAL:

Upon recommendation of Mr. Kirkman, the Board approved the renewal of the renting of land containing 53 acres, located at Maiden Choice Lane And Shellbourne Road, owned by Mr. Wm. G. Finkner, for the sum of \$400.00 and 6 acres located on Paradise Avenue, from Mrs. Eva Butcher for the sum of \$48.00, as the record of the use of this land in previous years indicates this to be an economical arrangement.

STATE EMPLOYEES:

Sick Leave

The Secretary brought to the attention of the Board a communication received from Mr. Ignatius Bjorlee, Superintendent of Maryland State School for the Deaf, requesting that he be authorized to continue Miss Kathleen Noland, employee of the school who has been seriously ill and who will doubtless be unable to perform her duties for the remainder of the school year, on the payroll until the end of the present school year.

The Board approved the request.

*

*

The Secretary brought to the attention of the Board a request of the Department of Correction that a further extension of sick leave be approved in the case of Leland Truitt, employe at the Maryland House of Correction. Attached to the request was a copy of Dr. J. LeRoy Wright, Warden, report on Mr. Truitt's condition, which is said to be progressing favorably.

The Board approved a three months' extension of sick leave from February 1, 1944.

*

*

The Secretary brought to the attention of the Board a statement as to the physical condition of Mr. Fred W. Caspari, employe of the Department of Health for whom extension of sick leave has been previously approved, from Dr. Wm. A. Katz and submitted to Mr. Kirkman. Dr. Katz' statement shows that Mr. Caspari is improving and this was the basis for the request of the Department of Health for a further extension of sick leave in this case.

*

*

Leave of Absence

The Secretary brought to the attention of the Board a communication received from Mr. W. D. Owens, State Employment Commissioner, relative to the Bulletin issued by him under date of January 17, 1944, being Bulletin

N. S. 2, regarding the accumulation of vacation leave, etc. Mr. Owens requested that he be advised whether any change in the regulations should be made in view of the fact that some question has been raised as to the regulations not being in conformity with the law.

The Secretary was instructed to get in touch with Mr. Owens and have the regulations revised so that there would be no conflict in them with the law on the subject.

STATE DEPARTMENT OF PUBLIC WELFARE:

The Secretary brought to the attention of the Board a communication from Mr. J. Milton Patterson, Director, State Department of Public Welfare, relative to the conveyance of a lot of ground in Dorchester County which previously belonged to Mr. Thomas Rippons, Hoopersville, Maryland, who had received assistance from the Dorchester County Welfare Board, and who had died on August 8, 1937. The property had been sold at tax sale and was purchased by the Dorchester County Welfare Board for \$22.28. Mr. Rippons' son is desirous of purchasing the property and the County Commissioners have agreed to sell the property to him for \$25.00 if the Dorchester County Welfare Board would join with the County in giving a deed to the property. The Board of Public Works was requested to advise the State Department of Public Welfare if it would be in order for the Dorchester County Welfare Board to join in the execution of the deed.

The Board could see no reason why the Dorchester County Welfare Board should not join in the deed and therefore instructed the Secretary to advise the Welfare Board of its consent to the request.

STATE PROPERTY:

The Secretary brought to the attention of the Board copy of letter which had been addressed to the Governor by Col. Henry S. Barrett, State Commander, U. S. Citizens Defense Corps, in which Col. Barrett expressed a desire to purchase the Chevrolet Sedan, 1941 model, property of the State Roads Commission, which he has used in connection with his official work.

The Board felt that there might be some good reason for withholding approval to a transaction of this sort and deferred any action for the time being.

*

*

Upon recommendation of Mr. Kirkman the Board approved the disposal of the following property by the State Roads Commission:

750# Scrap Rubber Tires, \$1.87, in accordance with the
OPA regulations;
Sale of Scrap Metal for \$56.52 to David Miller of Cumberland, Maryland.

STATE ROADS COMMISSION:

The Secretary brought to the attention of the Board a file of correspondence relating to the uncollectible accounts of the State Roads Commission, this file having been before the Board for consideration at a previous meeting. In addition, the Secretary submitted a statement of current accounts receivable, which was requested by the Board at a previous meeting.

After due consideration, the request of the State Roads Commission, as covered in its letter dated April 15, 1942, which request bears the approval of Mr. Edward H. Johnson, the then Special Assistant Attorney General to the State Roads Commission, that the Commission be authorized to write off as uncollectible and worthless the accounts enumerated in its Statements 1 and 2, totaling \$29,997.86 and \$36,320.33, respectively, was approved.

STATE TOBACCO WAREHOUSE:

Mr. Kirkman stated that under approval heretofore given for the rental of space in the State Tobacco Warehouse to the Bethlehem-Fairfield Ship Yard, Inc. the tenants have been using the space which was agreed to be leased but that up to the present time the State Law Department has not written the lease to be executed by the State and the Bethlehem-Fairfield Ship Yard. Mr. Kirkman stated that he would make further efforts to have the lease prepared and executed.

*

*

Mr. Kirkman also called attention^{to} the fact that the Bethlehem-Fairfield Ship Yard, Inc. is desirous of renting the middle section of the South Warehouse, under the same terms and conditions covered in the lease for the East Section which is now being occupied, and recommended that this additional space be leased to the company.

The Board approved the recommendation.

*

*

Mr. Kirkman called attention to the fact that the operating expenses of the State Tobacco Warehouse for the current year would exceed the budget appropriations and recommended that the rental to be received from the Bethlehem-Fairfield Ship Yard, Inc. for the space leased to them be considered as part of the revenue of the Warehouse and that it be used to the extent necessary to take care of any difference between the amount appropriated in the Budget for the operating expenses of the State Tobacco Warehouse and the actual expenditures for the year.

The recommendation was approved by the Board.

UNEMPLOYMENT COMPENSATION BOARD:

The Secretary brought to the attention of the Board a statement submitted by the Unemployment Compensation Board for the quarter ended December 31, 1943, which included the action of that Board in waiving interest in the amount of \$1,872.22, and adjustments, abatements and uncollectible items of \$14,482.98. Request for approval of this statement was recommended by Mr. Albert A. Levin, Special Assistant Attorney General for the Unemployment Compensation Board.

The report was duly considered and approved by the Board of Public Works.

UNIVERSITY OF MARYLAND:

The Board formally approved execution of deed submitted by the University of Maryland whereby the State received \$20,000.00 in settlement of a contingent claim of the University of Maryland under the will made by the Goddards of Prince George's County about thirty years ago. The deed had been submitted to the State Law Department and approved before its execution by the members of the Board.

In a letter dated February 24, 1944, Dr. H. C. Byrd, President, University of Maryland, advised the Board that check in the amount of \$20,000 has been deposited in bank to the credit of the James E. and Sarah Goddard Memorial Fund of the University of Maryland.

*

*

The Secretary brought to the attention of the Board a letter received from Mr. C. L. Benton, Chief Accountant, University of Maryland, in which the Board was asked to consider a plan the University has in mind relative to turning over a number of dormant student accounts to the American Credit Bureau for collection, and submitting a copy of the agreement with the American Credit Bureau which would be used in the event the accounts are turned over for collection.

The Board declined to approve such an agreement with any collection agency at this time.

WAR EMERGENCY FUND:

Mr. Kirkman brought to the attention of the Board a request for the sum of \$2,000 received from the Maryland Minute Men to cover the cost of postage, etc., in the mailing out of notices to the Minute Men of meetings, etc.

The Board approved the request, the money to come from the War Emergency Fund.

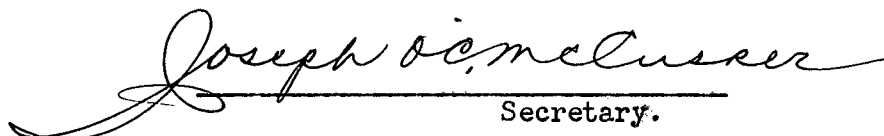
*

*

Mr. Kirkman submitted to the Board a request for \$10,000 for the Maryland State Guard, of which \$5,000 is to be used to reimburse the Federal Government for lost equipment, and \$5,000 is to be used to purchase replacements.

After discussing the matter it was approved, the allotment to come from the War Emergency Fund.

There being no further business, the meeting was adjourned.


Secretary.